

## RECORD OF PROCEEDINGS

### MINUTES OF KEYSTONE BOARD OF EDUCATION

#### REGULAR MEETING HELD DECEMBER 13, 2021

---

The Board receives a full agenda several days prior to the Board meeting. The agenda may deal with curriculum, budget, hiring of personnel, facilities, school transportation or long-range planning. The agenda usually includes written supporting material that helps with decision-making. If it appears that quick action has been taken on an item, it may be because the topic has been studied for several weeks or that questions have been answered in advance of the meeting.

Patricia Wakefield called the meeting to order at 6:00 p.m.

**Board Members in Attendance:**

Carrie O'Boyle, Devin Stang, Kimberly Sturgill, Dennis Walter, Patricia Wakefield

**Public Persons in Attendance:**

Daniel White, Adam Hines, Amanda Goran, Gina Gibson, Kristen Campbell, Jody White, Albert Trego, Therese Jackson, Mike Resar, Chris Minney Susan Bement, Jayne Walter, Melissa Walter, Jaren Thompson, Deborah Melda, Jenna Walter, John Walter, Jacki Daymut, Brian Brown, Steve Mezera, Renee Mezera, Gary Friedt, Leah Solomon, Terri Helbig, Frnaco Gallo, Jennifer Maiden, Christine Manning, Steve Ody

Those present recited the Pledge of Allegiance to the United States of America.

#### APPROVAL OF AGENDA #22-12-05

Moved by Sturgill, second by Stang to approve agenda as presented with corrections.

Ayes: Sturgill, Stang, O'Boyle, Walter, Wakefield  
Motion carried.

#### APPROVAL OF PRIOR MEETING MINUTES #22-12-06

Moved by O'Boyle, second by Sturgill to dispense with the reading of the minutes of the Regular Meeting on Monday, November 15, 2021 and the Special Meeting on Thursday, December 2, 2021. The minutes were distributed as required by law and shall be approved with corrections.

Ayes: O'Boyle, Sturgill, Stang, Walter, Wakefield  
Motion carried.

#### AUDIENCE PARTICIPATION

##### **RECOGNITION AND HEARING OF VISITORS - NONE**

##### **INPUT FROM STAFF - NONE**

##### **RECOGNITION OF SCHOOL BOARD MEMBER SERVICE - DENNIS WALTER**

Daniel White – Thank you for all your years of service. Your knowledge of the history of our district is unparalleled. Because of that knowledge and your leadership, our school is experiencing great success for all of our students. Thank you for your devotion, commitment and passion. We wish you nothing but the best. And remember, once a Wildcat always a Wildcat.

Gary Friedt – Thank you Dennis for all of your service to the community of Keystone. Appreciated Dennis' knowledge of the community and business sense. I remember when they were in the planning stages of the construction project and Dennis didn't think it would come to fruition.

Franco Gallo - I commend you for giving your time and having never missed a meeting during the near 24 years. Dennis always brought his business sense to the board committees and meetings. Extremely respectable work ethic that is paralleled.

## RECORD OF PROCEEDINGS

### MINUTES OF KEYSTONE BOARD OF EDUCATION

#### REGULAR MEETING HELD DECEMBER 13, 2021

---

Susan Bement - Dennis and I spent many hours on the job site wearing a hard hat stomping through the mud.

Michael Resar Sr. - Dennis would always find a way to challenge me in a constructive way and help make me better at my job.

Renee Mezera - Dennis helped lead me and show me the ropes of the board meetings. I want to thank you for your service.

Deborah Melda - My favorite memory was when Dennis brought his farm equipment over to the school to move cement barricades that were blocking the reserved parking on the school property.

Dennis Walter - I am very proud of the new buildings here at Keystone. When we were looking for property to purchase to build the new schools, we couldn't find any at a decent price in the area. I knew Mr. Edward Moulder when I helped bale hay back when I was in high school. I went and talked to him a few different times and he eventually agreed to sell the property as long as it remained local. We were able to get the state to fund 46% of the construction of all three schools. I want to thank my wife, kids and grandchildren for being here and who were students of Keystone Schools. I've tried to bring a business approach to the board and building the new buildings and conservative with our finances.

#### **PRESENTATION BY GINA GIBSON, STEPHEN ODY, JACQUELYNN DAYMUT, LEAH SOLOMON – ENERGY, EXCITEMENT AND MOVEMENT AT KMS**

##### **CURRICULUM CORNER AND SPED SPOTLIGHT**

**Amanda Goran**, Director of Curriculum and Instruction

**Kristen Campbell**, Director of Pupil Services

- Public Comment of IDEA, Title I and ARP/ESSER Funds

##### **APPROVE TREASURER/CFO FINANCIAL REPORTS AND RECOMMENDATIONS #22-12-07**

Moved by Stang, second by Walter that the foregoing recommendations be approved.

##### **A. APPROVE FINANCIAL REPORTS**

The Treasurer/CFO recommends approval of the financial reports, including investments for November 2021, as presented.

##### **B. THEN & NOW APPROVALS**

The Treasurer/CFO recommends approval of Then & Now purchase orders in accordance with ORC 5705.41D:

PO Date	Invoice Date	PO Number	Check Number	Desc.	Vendor	Amount
11/10/21	11/02/21	94198	66454	K-12 5-YEAR FORCAST SUPPORT	K-12 BUSINESS CONSULTING	\$ 4,500.00
11/01/21	10/15/21	94248	922118	REFUNDING BONDS SERIES 2012	HUNTINGTON NATIONAL BANK	\$ 657,900.00
11/01/21	10/18/21	94248	922116	BOND SERIES 2010C	HUNTINGTON NATIONAL BANK	\$ 178,706.25
11/01/21	10/07/21	94248	922115	IMPROVEMENT REFUNDING BONDS SERIES 2014	HUNTINGTON NATIONAL BANK	\$ 15,168.75

Ayes: Stang, Walter, O'Boyle, Sturgill, Wakefield  
Motion carried.

## RECORD OF PROCEEDINGS

### MINUTES OF KEYSTONE BOARD OF EDUCATION

#### REGULAR MEETING HELD DECEMBER 13, 2021

---

#### APPROVE SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS #22-12-08

Moved by O'Boyle, second by Sturgill that the foregoing recommendations be approved.

#### **A. EMPLOYMENT OF PERSONNEL**

##### **1. ACCEPT RESIGNATIONS**

The Superintendent recommends accepting the resignation of the following individuals:

- a. Jamie Cendrosky – Eighth Grade Volleyball Coach – effective end of day 11/12/21
- b. Michelle Compton – KHS Special Needs Paraprofessional – effective end of day 12/21/21
- c. Paul Stainbrook – District Custodian/Maintenance – effective end of day 12/17/21

##### **2. EMPLOY 2021-2022 EXTRA DUTY PERSONNEL**

The Superintendent recommends employment of the following individual on extra duty contracts for the 2021-2022 school year, pending all record checks and completion of state and local requirements, up to maximum salary:

- a. Leah Tesny – District RESA Facilitator – Anna Saxton, Stefanie Kurowski – 2 @ 500.00 = \$1,000.00

##### **3. EMPLOY CLASSIFIED SUBS FOR THE 2021-2022 SCHOOL YEAR**

The Superintendent recommends employment of the following 2021-2022 classified substitute for the positions and hourly rates noted, pending all record checks and completion of state and local requirements:

- a. Carolyn Abt  
Monitor - \$11.16/hr. – effective 11/12/2021

##### **4. EMPLOY PERMANENT SUBSTITUTE TEACHERS**

The Superintendent recommends employing permanent substitute teachers during the 2021-2022 school year at a rate of \$120.00 per day (\$60.00 per half day), pending all record checks and completion of state and local requirements. No other salaries or benefits will apply:

- a. Thomas Baracscai – effective 11/15/2021

##### **5. APPROVE LEAVE OF ABSENCE REQUEST – JESSICA SURRATT**

The Superintendent recommends approving a leave of absence request for Jessica Surratt for the period on or about October 25, 2021 through on or about November 29, 2021.

##### **6. APPROVE LEAVE OF ABSENCE REQUEST – CHARLES BURDEN**

The Superintendent recommends approving a leave of absence request for Charles Burden for the period on or about November 8, 2021 through on or about May 8, 2022.

##### **7. EMPLOY PERMANENT KEYSTONE MIDDLE SCHOOL SUBSTITUTE SCHOOL COUNSELOR**

The Superintendent recommends employing the following individual as a Keystone Middle School Permanent Substitute School Counselor during the 2021-2022 school year at a rate of \$120.00 per day (\$60.00 per half day), pending all record checks and completion of state and local requirements. No other salaries or benefits will apply during the first 60 days. Commencing on day 61 and until the remainder of the 2021-2022 school year per ORC 3319.10 pay will be based on a per diem basis. The per diem basis will be at MA Step 0- \$232.48 per day and benefits will apply:

- a. Teresa Johnson – effective 11/29/2021 thru 5/27/2022

## RECORD OF PROCEEDINGS

### MINUTES OF KEYSTONE BOARD OF EDUCATION

#### REGULAR MEETING HELD DECEMBER 13, 2021

---

**8. EMPLOY KMS PBIS TEAM**

The Superintendent recommends employing the following individual as a member of the KMS PBIS Team on an as needed basis, per time sheet, at tutor rate (\$28.00 per hour) for the 2021-2022 school year to be paid from Title IV Funds:

- a. Teresa Johnson

**9. APPROVE 2021-2022 EXTENDED DAYS CONTRACT**

The Superintendent recommends approving the following listed individual for an extended day contract for the 2021-2022 school year for the days indicated at their daily rate of pay with documentation of days worked:

- a. Teresa Johnson – not to exceed 5 days

**10. APPROVE PLANNING AND TRANSITION SUPPORT**

The Superintendent recommends approval for the following staff member participating in planning and transition support, not to exceed 3 hours at their hourly rate, per time sheet, for the remainder of the 2021-2022 school year to be paid from Title IIA funds:

- a. Melanie Schmitt

**11. APPROVE PLANNING AND TRANSITION SUPPORT**

The Superintendent recommends approval for the following staff members participating in planning and transition support, not to exceed 2 hours at their hourly rate, per time sheet, for the remainder of the 2021-2022 school year to be paid from Title IIA funds:

- a. Sarah Buckingham
- b. Terri Helbig
- c. Jessica Misconish

**12. APPROVE TRANSITION SUPPORT**

The Superintendent recommends approval for the following staff member participating in transition support for a student aging out of special education and transitioning into adult services, not to exceed 2 hours at their hourly rate, per time sheet, for the remainder of the 2021-2022 school year to be paid from Title IIA funds:

- a. Rebecca Ellsworth

**13. EMPLOY 2021-2022 HOMEBOUND INSTRUCTION TUTOR**

The Superintendent recommends employment of the following individual as homebound instruction tutor for the 2021-2022 school year commencing on July 1, 2021 through June 30, 2022 at tutor rate (currently \$28.00 per hour), per time sheet, on an as needed and approved basis.

- a. Christopher Vondruska

Ayes: O'Boyle, Sturgill, Stang, Walter, Wakefield  
Motion carried.

#### APPROVE OTHER BUSINESS AND SUPERINTENDENT'S RECOMMENDATIONS 22-12-09

Moved by Walter, second by O'Boyle that the foregoing recommendations be approved.

**A. TAX BUDGET HEARING**

Motion to hold the Tax Budget Hearing for the 2022 fiscal year on Monday, January 10, 2022 at 5:30 p.m. in the KHS Conference Room.

**B. SET 2022 ORGANIZATIONAL MEETING**

Motion to set the 2022 Organizational Meeting on Monday, January 10, 2022 immediately following the Tax Budget Hearing in the KHS conference room. (This meeting must be held during the first 15 days of January.)

## RECORD OF PROCEEDINGS

### MINUTES OF KEYSTONE BOARD OF EDUCATION

#### REGULAR MEETING HELD DECEMBER 13, 2021

---

**C. APPOINT PRESIDENT PRO-TEMPORE**

Motion to appoint Patricia Wakefield as President Pro-Tempore for the 2022 Organizational Meeting.

**D. SET JANUARY 2022 REGULAR MEETING**

Motion to set the January 2022 Regular Meeting on Monday, January 10, 2022 immediately following the 2022 Organizational Meeting in the KHS conference room.

**E. ACCEPT DONATION**

The Superintendent recommends accepting the following donation:

- a. Tammy Koleski – 120 Slides/Sandals valued at \$2,400.00, 45 Tennis Shoes – (Pastels) valued at \$900.00, 15 Tennis Shoes valued at \$750.00, 50 Cleats valued at \$2,500.00 to Keystone Local School District

**F. APPROVE CONSORTIUM MOU WITH EDUCATIONAL SERVICE CENTER OF LORAIN COUNTY**

The Superintendent recommends approving the Consortium MOU with the Educational Service Center of Lorain County during the 2021-2024 school years as presented.

**G. APPROVE CHANGE TO NORTHWEST BANK AS PRIMARY/DAILY BANKING SERVICE**

The Treasurer/CFO recommends approving the move to Northwest effective immediately as the Huntington branch will be closing February 12th, 2022.

Ayes: Walter, O'Boyle, Stang, Sturgill, Wakefield  
Motion carried.

**FUTURE BOARD MEETINGS - @ 5:30 P.M.**

1. Monday, January 10, 2022 – (anticipated) Tax Budget Hearing, Organizational Meeting and Regular Meeting - KHS Conference Room

**ADMINISTRATIVE REPORTS**

Albert Trego – I would like to thank Mr. Walter for the 24 years of service to the schools.

**SUPERINTENDENT COMMITTEE REPORTS**

JVS:

Deborah Melda – Having trouble finding substitute teachers and bus drivers at the JVS.

**COMMENTS/CONCERNS**

Board Members:

Carrie O'Boyle – Thank you to the Middle School for the presentation. I wish everyone a Merry Christmas.

Devin Stang – Happy to see what is going on with the Middle School and capturing the energy in the building.

Kimberly Sturgill – Thank you for the Middle School presentation and the presentation from Mrs. Campbell and Mrs. Goran. I want to wish everyone a Merry Christmas and Happy New Year.

Dennis Walter – I want to thank everyone over the past 24 years. I want to wish everyone a Merry Christmas and Happy New Year.

## RECORD OF PROCEEDINGS

### MINUTES OF KEYSTONE BOARD OF EDUCATION

#### REGULAR MEETING HELD DECEMBER 13, 2021

---

Public:

Bryan Brown - Thank you to all of the teachers for all of the support. I also want to thank Mr. Walter for his years of service.

Terri Helbig - I'm here to initiate a proposal for change for the NHS induction process. My daughter failed a drug test 2 years ago as a freshman and sat out the recommendation of 20% of her basketball games to fulfill the punishment. Proposed that the bylaws/policies be changed that the drug policy does not affect the academics and should not be punitive. Claims that another student in Keystone tested positive during the 2019-2020 school year but was not expelled from NHS.

Bryan Brown - The use of marijuana helps expand the mind and state of awareness. We should not be putting that expansive mind in a box by punishing a student for drug use.

#### EXECUTIVE SESSION #22-12-10

Moved by Stang, second by Walter to adjourn to Executive Session under ORC 121.22 and ORC 4117.21 for the purpose of appointment, employment, dismissal, discipline, promotion, demotion, compensation, matters related to employee bargaining negotiations and investigation of the charges/complaints (unless public hearing requested) of personnel. With no action to follow.

Ayes: Stang, Walter, O'Boyle, Sturgill, Wakefield  
Motion carried.

Executive Session 7:45 p.m. Return to Open Session 8:41 p.m.

#### ADJOURNMENT #22-12-11

Moved by Walter, second by Stang to adjourn the Regular Meeting at 8:41 p.m.

Ayes: Walter, Stang, O'Boyle, Sturgill, Wakefield  
Motion carried

---

Patricia Wakefield, President

---

Adam Hines, Treasurer/CFO